**Hammond High School Music Boosters**

**3/7/19 Meeting**

**PRESENT AT MEETING:** Jen Larsson, Hillary Bierce, Paul Ijams, Christine Dietrich, Stephen Dunlap, Elizabeth Reinhardt, Malcolm Washington, Shelley Cohen, Renee Cooper, Wilawan Wattana,

**OPENING:** Call to order at 7:02 p.m.

**INTRODUCTIONS**

**REVIEW MINUTES:** The minutes were read and approved as corrected. Mr. Dunlap moved to approve the minutes; Paul Ijams seconded.

**TREASURER’S REPORT:** The treasurer’s report was submitted online to Jen Larsson and summarized here. Recent income included the Chick-fil-A restaurant night $95.51; Panera restaurant night $166.20; choir shirt reimbursement $221; Winter Chocolate fundraiser earned the Boosters a profit of $1786.25 and $1747.75 was put into trip accounts. The budget for this fundraiser was $2000.

Expenses since the beginning of January included $675 to pay for four clinicians; the Choir Feeder Festival was $162.58; $597.50 was paid for marching band drill; and $284.96 paid for sheet music for choir.

Money from the Reserve Fund will be used for the $113.32 check to Eli Cohen for fundraising efforts.

The student account spreadsheets have been updated thanks to the directors. Money left over from accounts of students no longer in the program will be moved to the general fund. Jen Ward will continue to follow-up with SportsPark to make a reservation for the August 23rd picnic.

**BAND DIRECTOR’S REPORT:** The Band Assessment is tomorrow, 3/8, at Glenelg for the Wind Ensemble; Concert Band performs on Saturday evening, 3/9. Families are encouraged to attend. Auditions for next year’s music programs were held since the last meeting.

**ORCHESTRA DIRECTOR’S REPORT:** The orchestra had a clinic on Monday and the guest conductor was from Delaware. The Orchestra Assessment is at Marriotts Ridge on 3/26.

Spring Trip: The final payments were due a couple of weeks ago and the directors are following up with those students still owing money. Every student and chaperone going needs to complete the google form sent out by the directors; this is due tomorrow, 3/8. The trip information meeting will be held on 3/27/19 at 7:00 pm in the cafeteria. All students and a parent/guardian MUST attend. Items to be discussed include trip rules and agendas. An agreement must be signed by both parent and student acknowledging the trip rules and expectations.

Eli Cohen will perform in the All Eastern Orchestra the first week of April.

**CHOIR DIRECTORS REPORT:** The Choir Assessment is at River Hill on 3/19; all 3 choirs will be performing. The Choir Festival was great. Hammond now has a Men’s Choir.

**WAYS AND MEANS:** Restaurant nights: 3/14/19 at Chick-fil-a all day (Johns Hopkins Rd. location).

No word from Craven’ on the amount to be received from that restaurant night.

Jan chocolate: Samantha has 2 extra boxes of candy to sell and they expire in September. It was suggested that we try to sell them at A Little Night Music. Five 1 lb. chocolate bars still available. They will be raffled at A Little Night Music.

**MEMBERSHIP REPORT:** The membership chair report was submitted electronically to Jen Larsson and is summarized here. One additional member joined since our last meeting.

**NEW BUSINESS:** The following details finalizing plans for A Little Night Music were discussed.

Food: Puttin’ on the Ritz did not get back to us. We will use Three Brothers again this year. The cost was $9.50/plate last year Options were presented for this year’s menu with prices varying from $9.50-11/plate. The menu selected is ziti, sauce, meatballs, salad (Cesar and garden) and garlic bread for $10. This was the same menu as last year and it was well-received. There will be tea, decaf and regular coffee, and sodas will be offered. Last year’s soda supply ran out; this year we will buy more.

Supplies: Tip jars and the coffee creamer and sugar containers for the coffee/tea service are already purchased or are still available from last year. Candles and table decorations are also still available from last year. We will consider asking Harris Teeter for donations such as coffee or tea.

Advertising: An announcement will go on the electronic sign at school as well as on the e-news. There will be a program this year; the directors will put this together. It was suggested that a blurb be added to the program about what the Music Department and Boosters are doing in the near future. Mr. Dunlap will send an email about the event to include alumni. It was suggested that we put together a teaser film to advertise the event, but no official video was taken last year because the lighting at the event isn’t conducive to filming.

Fundraising: We do not have sponsors for this year. There was a brief discussion about how to conduct the auction (live vs. online); a final decision will be made closer to the time of the event. Mr. Dunlap is still hoping to get a painted violin and private jazz combo performance for the auction. Tickets are $25 each. Last year we had $2204 profit for the event. Mr. Dunlap is hoping to have 150 attendees this year. We have already sold 13 tickets.

VIP tables: People choosing to buy these tickets will have an experience similar to last year’s. They will sit at a table with a fancier table cloth, it will be front and center, and there will be a fancier flower centerpiece. This year it was suggested that we use an extra server at that table, real cutlery, and give VIP guests 10 raffle tickets. Another suggestion was to see if Dr. DiPaula would sit at that table.

Raffle: Suggestions included: free tickets for next year, spring concert series tickets, and possibly a discount on next year’s spring trip. The raffle will be $ 1 for 1 ticket. The department has a supply of raffle tickets.

Raffle items: Five 1 lb. candy bars

 Restaurant gift cards

 Items inherited from prior events

 ACTION ITEM: Create a program for A Little Night Music; the directors will work on this

 ACTION ITEM: Mr. Dunlap will ask to get the announcement on the electronic sign; Jen Larsson will ask for an announcement to be on the e-news.

 ACTION ITEM: Directors to create a flier about the event that can be distributed to the feeder schools

 ACTION ITEM: Jen Larsson will email Amherst House requesting an ad be put in the Crown Prints

 ACTION ITEM: Renee Cooper will pick up restaurant gift cards for the raffle

New Fundraising Idea: Renee Cooper recently attended a Battle of the Bands in Carroll County. The event ran from 3p-10p and tickets were $10 each. The students created original songs and had 20 minutes to play. They brought their own equipment needed to perform. Attendees could give money to earn votes for their favorite band. She attended a VA event called the Band Jam. Trophies were awarded at each event. Participants did not have to attend a school in that county. She suggested that we consider doing this as a fundraiser in the future.

**BUDGET:** No items discussed.

**OLD BUSINESS:** Scholarships for underclassmen: The applications have been received and are still being reviewed.

Awards night: The auditorium is available that night. After a brief discussion about having the event just in the cafeteria versus auditorium first then moving to the cafeteria, it was decided that we start with food in the cafeteria and then move to the auditorium. In past years, awards night was a catered or potluck dinner. Last year nearly 300 people attended. Desserts and snacks will be the menu for this year. It was suggested that the food be set out on 3 different tables to enable people to move quicker through the line. The reception will start at 630p in the cafeteria and awards will start at 730p in the auditorium. The videos will show in the auditorium. Clean up will happen after things wrap up in the auditorium.

HCPSM: They will be writing a letter for HaHS in regards to the lack of significant music department renovations in the upcoming major school renovation.

Boosters Gala: Our basket will include tickets to the Maryland Winds Howard performance, A Little Night Music, and Spring Concert series, a t-shirt, a bottle of wine, and a magnet.

**CLOSE MEETING:** Shelley Cohen moved to adjourn the meeting. Mr. Washington seconded the motion. Meeting adjourned at 8:15 pm.

Respectfully submitted,

Hillary Bierce

Secretary, Hammond Music Boosters