



Hammond Music Boosters Winter Chocolate Fundraiser 2023 January 3rd – January 24th

Parents and Friends of the Hammond High School Music Boosters:

Hammond Music Boosters is offering another Chocolate Bar Fundraiser! This sale will raise funds for a variety of music program activities and expenses as well as allow students to earn funds toward future music trips like Orlando, Florida this spring! To participate in this fundraiser:

- A mask covering your nose and mouth is suggested at all times; please wash hands frequently.
- Detach and return signed form below to student's music director by **Friday, December 23rd**.
- Pick up a box of Chocolates immediately after school on **Tuesday, January 3rd**.
 - For those that order multiple boxes, the money for each box must be turned in before receiving the next box unless parent/guardian contacts Samantha to make arrangements.
- Each box of Chocolate bars contains 60 bars (6 wafer, 6 milk, 6 dark, 12 almond, 18 caramel & 12 crisp) that sell for **\$1 each**. Students will earn \$0.25 per bar (\$15 per box) toward their trip account **only if paid on time**.
- Sell the candy from January 3rd to January 24th. The school does not allow students to sell door-to-door. Students are not allowed to sell during school lunch hour.
- The box lid folds up and tucks in to make a nice display (see picture below).
- Enclose the \$60 collected in the provided envelope marked with the **student name** and music director name and seal. Enclose **cash or check made payable to Hammond HS Music Boosters**; note – any returned check fees must be paid by the check writer. **Please return** cash or check to Samantha or check to the music director **No Later Than Tuesday, January 24th**.



If you have any questions or would like another box of candy to sell, please email Samantha Neuman at sam4dt@verizon.net or call 301-725-5568.

Thank You!

Please see payment and credit procedures and permission slip on reverse.

Payment and trip credit procedures

The following procedures will remain in place for this sale:

- 1) Full payment is due by Tuesday, January 24th. Only payments made **on time** or within 7 grace calendar days (by Tuesday, January 31st) will be given **full trip credit**.
- 2) Trip credit for payments made after January 31st will not be able to be used for this year's trip, but will be saved for use on a future year trip. Additionally, trip credit will be reduced by \$1 for each additional calendar day late; however, please note that **full payment** will still be due.
- 3) Any balance due remaining after February 14th will be referred to the front office to be dealt with according to Howard County Board of Education policy.
- 4) Directors can only accept payments by check, made payable to **Hammond HS Music Boosters**. Please note – any returned check fees must be paid by the check writer.
- 5) Receipt of a replacement box of chocolate will confirm receipt of a payment for the prior box, but verification of specific amounts received in **cash/coin** will be confirmed by email daily. **Confirmation emails will be sent in groups using first names only** (unless a last initial is necessary for duplicate first names). Any shortages noted must also be paid in full. Samantha will issue a receipt for any payment upon request.
- 6) Unsold bars **cannot be returned**, but if you are struggling to finish and contact Samantha, she will make every effort to facilitate a transfer of undamaged bars to other students still selling. Please note that flavor trading of undamaged bars among students is fine if both parties agree.
- 7) Your email address is very important for communication throughout the sale. Please be sure your **email address is written clearly** on the permission slip.

Your cooperation with these procedures will be greatly appreciated!

----- Please detach and return by Friday, December 23rd -----

Print Name of Student _____ Music Director _____

My student and our family want to participate in the fundraiser. Please reserve the boxes of candy noted below. I will be responsible for all candy my family takes out, and **I will return all money by 1/24/2023**. I will follow the procedures above and I realize that un-met obligations will be dealt with according to Howard County Board of Education policy such as unreturned equipment or uniforms.

Signature of Parent or Guardian: _____ Home Phone: _____

Cell Phone: _____ Parent E-mail: _____

est. # of Boxes(60 bars per box) of chocolate bars: _____ Bus rider? Yes _____ No _____